



LOTS POS

SIGMA PDE Preparation Checklist

This document describes the changes that are needed for the implementation of updated Sigma PDE partcodes. Please read this document carefully and keep it in a safe place as you may wish to refer to it later.

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Preparation Checklist

Ensure that the following conditions are met prior to the Sigma change over:

- Ensure you have enough stationery to reticket the entire shop.
- Your LOTS Version is 3.3.0 or higher.
- Complete a Survey on your preferred Sigma Supplier.

Stationery

Sigma is changing their partcodes from 6 digits to 8 digits. They are also changing the supplier files from a state-based file to a group-based file. This requires a few changes to your LOTS system.

In LOTS, the partcode or PDE code from your Major Wholesaler is the number that prints on your shelf tickets. As this is changing to a completely different 8-digit number, the whole shop, will need to be reticketed. Ensuring you have enough labels to do this change is important.

NOTE If you have PLU's printing on your shelf tickets, this will also change to reflect the new Sigma partcodes.

LOTS Update

To accommodate the new Sigma changes your LOTS system will need to be updated. There is no need to contact us about this update as we are in the process of ensuring that all stores are updated to this new version.

You can check your LOTS version number using the right-hand side of the LOTS Start Menu.



Survey

Over the next few days, we will send out a survey for you to advise of your required Sigma Supplier. This will ensure that when these Sigma price files are available, we can get them sent to your pharmacy, ready for the changeover.

Changeover Date

The changeover is scheduled take place on the **29th of August**. We will then begin to contact Pharmacies and assist in the final changes that need to take place on your system to ensure that your Orders and Scriptlinking work as expected. It is at this point, that the re-ticketing of the shop will need to take place

To assist with this process, Sigma have advised that you can continue to send and receive the old 6-digit PDE code until your system has been updated.